



CITY OF PALM BAY
multiCULTURAL
FESTIVAL

Saturday, January 29, 2022
Non-Food Vendor Registration

Vendor Type	Fee
Sponsorships	\$5000, \$2500, \$1000, \$500, \$250
Merchandise Booths	\$25
Non-Profit Organizations (501C3) & Cultural Booths	FREE

No Registrations
Accepted After
January 14

Organization/Business Name _____

Contact Person _____

Phone _____ Alternate Phone _____

Address _____

City _____ State _____ Zip Code _____

Email _____

Size of display space _____' X _____'

Description of products/demonstration _____

Type of Booth:

Business/Commercial Selling Items

Sponsorship

Non-profit

Liability Waiver

The Vendor shall defend, save, and hold harmless The City of Palm Bay and The Greater Palm Bay Chamber of Commerce and their respective officers, agents, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability, or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism, or any other loss or injury whatsoever or not specifically described herein, whether past, present, or future. Booths are not insured by City of Palm Bay or The Greater Palm Bay Chamber of Commerce or any sponsoring agents. Vendors must make provisions for safeguarding their goods. Vendor assumes full liability for protecting, care and maintenance of vendor's property.

Authorized Signature: _____ Date: _____

For office use only:

Amount Paid: _____ Receipt #: _____ Date: _____ Staff: _____

Proof of insurance attached: Yes _____ No _____ Space number(s): _____



Event Description

The Palm Bay Multicultural Festival is a FREE Fun Family-Focused event all about culture, dance, music, and hands-on activities that showcase different countries from around the world. Displays and activities are encouraged in your booth area. There will also be a marketplace, food truck area, and activities for children. Let us know if you would like to perform on the main stage with song, dance, or a demonstration. The event is hosted by The Greater Palm Bay Chamber of Commerce and The City of Palm Bay.

When: Saturday, January 29 from 10 AM to 6 PM

Where: Fred Poppe Regional Park - 1951 Malabar Rd NW, Palm Bay, 32907

Information and Requirements (Please read carefully)

- Vendor fee for each event space:
 - Commercial Vendors: \$25
 - Cultural/Demonstration Booths & Nonprofit 501c3: Free
 - Sponsorships: \$5,000; \$2,500; \$1,000; \$500; \$250
- Vendor Registration deadline is **January 14, 2022. Payment in full must be made by this date.**
- Applications must be pre-approved for this event. The Greater Palm Bay Chamber of Commerce and City of Palm Bay reserves the right to refuse any vendor application.
- Vendors must read and sign the attached waiver. Please fill out Vendor Registration Form completely.
- Vendors may be required to provide a certificate of liability insurance
- All fees for the event are non-refundable
- Vendor must provide their own table, tent (must be **weighted** down), chairs, extension cords, tent weights, etc.
- Vendors cannot request a space location. Locations will be determined by the Parks & Recreation staff.
- Vendor set-up time is between 7 AM and 9:30 AM., on Saturday, or 9AM to 5 PM on Friday, January 28.
- We are looking to get some security, but it is not guaranteed. If you leave anything to be picked up on Sunday or Monday, we cannot guarantee its safety.
- All vendors **MUST** be set up in their assigned location, with vehicles moved to the proper parking location, no later than **9:30 AM. No refunds will be issued if you arrive late. Support vehicles must be parked in the parking area.**
- Vendors must stay open until 6 PM and cannot breakdown early to clean up and remove your items.
- The vendor is responsible for leaving the vendor area in the condition that it was originally received, i.e. remove all debris such as boxes and trash.

QUESTIONS? Call Nancy at 321-951-9998 Nancy@GreaterPalmBayChamber.com

4100 Dixie Hwy NE, Palm Bay, FL 32905