



**Saturday, January 29, 2022**  
**Food Vendor Registration Form**

**CITY OF PALM BAY**  
**multiCULTURAL**  
**FESTIVAL**

**No Registrations**  
**Accepted After**  
**January 14**

Food Vendor Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Size of Vehicle (Length x width) \_\_\_\_\_' X \_\_\_\_\_' Size of Space Needed (Length x width) \_\_\_\_\_' X \_\_\_\_\_'

Additional Information \_\_\_\_\_

<b>Food Items and Prices: (if you need more space, please attach an additional sheet)</b>	
<u>Item</u>	<u>Price</u>



**State license and insurance  
 are required upon  
 registration.**

**Liability Waiver**

The Vendor shall defend, save, and hold harmless The City of Palm Bay and The Greater Palm Bay Chamber of Commerce and their respective officers, agents, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability, or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism, or any other loss or injury whatsoever or not specifically described herein, whether past, present, or future. Booths are not insured by City of Palm Bay or The Greater Palm Bay Chamber of Commerce or any sponsoring agents. Vendors must make provisions for safeguarding their goods. Vendor assumes full liability for protecting, care and maintenance of vendor's property.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For office use only:**

Amount Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Date: \_\_\_\_\_ Staff: \_\_\_\_\_

Copy of Insurance: Yes \_\_\_\_\_ No \_\_\_\_\_ Copy of Business License: Yes \_\_\_\_\_ No \_\_\_\_\_



## Event Description

The Palm Bay Multicultural Festival is a FREE Fun Family-Focused event all about culture, dance, music, and hands-on activities that showcase different countries from around the world. Displays and activities are encouraged in your booth area. There will also be a marketplace, food truck area, and activities for children. Let us know if you would like to perform on the main stage with song, dance, or a demonstration. The event is hosted by The Greater Palm Bay Chamber of Commerce and The City of Palm Bay.

When: Saturday, January 29 from 10 AM to 6 PM

Where: Fred Poppe Regional Park - 1951 Malabar Rd NW, Palm Bay, 32907

## Information and Requirements (Please read carefully)

- Vendor fee is \$100.
  - Fee is payable by cash, check, money order or credit card.
- Vendor Registration deadline is **January 14, 2022. Payment in full must be made by this date.**
- Applications must be pre-approved for this event. The Greater Palm Bay Chamber of Commerce and City of Palm Bay reserves the right to refuse any vendor application.
- Vendors must read and sign the attached waiver. Please fill out Vendor Registration Form completely.
- Vendors must provide a copy of their current Florida business license from the Department of Agriculture, Department of Health, or Division of Hotels and Restaurants in order to participate.
- Vendors will also be required to provide the Greater Palm Bay Chamber of Commerce with a certificate of liability insurance with \$1,000,000 of personal/adv injury and \$2,000,000 general aggregate. The City of Palm Bay must be listed on the policy in the as a certificate holder with their address:
  - City of Palm Bay
  - 120 Malabar Rd
  - Palm Bay, FL 32909
- Additional description must read: "City of Palm Bay/Greater Palm Bay Chamber of Commerce are added as additionally insured with respect to General Liability via form."
- All fees for the event are non-refundable.
- Vendor must provide their own table, tent, chairs, extension cords, tent weights, etc.
- Tents must be **weighted** down.
- All food vendors must have their own generator. Electricity is not provided.
- Vendors cannot request a space location. Locations will be determined by the Parks & Recreation staff.
- Vendor set-up time is between 7 AM and 9:30 AM on Saturday or 9 AM - 5 PM on Friday.

*INFORMATION AND REQUIREMENTS CONTINUED ON PAGE 3*

**QUESTIONS? Call Nancy Peltonen 321-951-9998 or email [nancy@greaterpalmbaychamber.com](mailto:nancy@greaterpalmbaychamber.com)**

**Greater Palm Bay Chamber of Commerce 4100 Dixie Hwy NE, Palm Bay 32905**



### **Information and Requirements (continued)**

- Vendors understand that they must arrive with enough time to set up and be inspected by the Fire Department and the DBPR.
- All vendors **MUST** be set up in their assigned location, with vehicles moved to the proper parking location, no later than **9:30 AM**. **No refunds will be issued if you arrive late. Support vehicles must be parked in the parking area and only one vehicle can be with any given food truck.**
- Vendors must stay open until 6 PM and cannot be broken down early with cleanup and removal of your items.
- The vendor is responsible for leaving the vendor area in the condition that it was originally received, i.e. remove all debris such as boxes and trash.
- Food vendors must comply with all applicable State of Florida, Brevard County, and City of Palm Bay health and safety codes. Health inspectors will be on-site to check compliance.
- No cooking will be permitted under tents or canvas tops. Cooking is primarily defined as any initial cooking that involves fats and oils. This includes things like kettle corn, grilling, deep frying, etc. All cooking equipment must be located a minimum of 1 foot outside the tent and be roped off to keep patrons away from hot surfaces.
  - Any vendor cooking with oils or fats must have a current tagged Class K fire extinguisher and a 10 lb. 2A:10B:C fire extinguisher per NFPA 10.
  - Please specify on your vendor application how much space is required outside your tent for these cooking operations and the festival will set aside adequate space adjacent to your tent. You may reheat already cooked food under your tent, or cook items that do not have the potential to create grease laden vapors ( i.e. boiling water, heating soups, etc.)
- Cooking equipment used in fixed, mobile, or temporary concessions, such as trucks, buses, trailers, pavilions, tents, or any form of roofed enclosure shall comply with NFPA 96, requiring a kitchen and a fire suppression system, complying with UL300, and a current state tag. All pressure cylinders must be securely chained.
- Vendors must provide their own generator. Electricity is not available.

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